



DEPARTMENT OF THE NAVY
PERSONNEL SUPPORT ACTIVITY DETACHMENT MONTEREY
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MONTEREY, CALIFORNIA 93943-5210

IN REPLY REFER TO:
1000
Ser 00/008
13 Feb 02

From: Chief Petty Officer in Charge, Personnel Support Activity Detachment, Monterey

Subj: MINUTES OF THE 31 JAN 02 PERSUPDET MONTEREY PASS LIAISON
REPRESENTATIVE (PLR) MEETING

1. The monthly PLR meeting was held on Thursday, 31 Jan 02 at 0930. The commands represented were NPS, NPS (ACAD), NAVPMOSSP, NAVAIRESCEN San Jose, and NMAU.
2. Topics of discussion were as follows:

Opening Remarks:

- PNC(SW) Perez-Solero introduced the PSD staff and welcomed all PLR representatives to the meeting.

Receipts and Customer Service Section:

- NAVY STANDARD INTEGRATED PERSONNEL SYSTEM (NSIPS): PSD is undergoing a computer system conversion. The Source Data System (SDS) which maintained all personnel functions such as page two's, awards tracking, and evaluation tracking has been replaced with NSIPS. All data previously stored in SDS should have converted over into NSIPS, but this was not the case. We are currently in the process of reentering all service member's information into the NSIPS database. We ask for your patience and assistance in accomplishing this task. Members will need to verify their page two's to ensure the most accurate and up to date information is entered in this new system.

Educational Service Office:

- The Advancement Exam for March (Cycle 175) is right around the corner. Commands should begin to send their listing of Early Promote personnel who will be taking the exam with the one year time in rate waiver. This will allow PSD to ensure the correct number of exams are ordered for these personnel.
- The Chief Petty Officer substitute exam and the USNR exam (Cycle 070) will be held at FMOC on 21 February 2002. Candidates must report at 0715 in the proper uniform of the day with their Military I.D.
- NAVADMIN 337/01 provides eligibility requirements and application procedures for Officer's applying for lateral and change of designator codes. The board will be held on 25 March 2002.

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- ARMED FORCES VOCATIONAL APTITUDE BATTERY (ASVAB) QUALIFICATION SCORES: Career counselors should be aware of new ASVAB scores contained in NAVADMIN 315/01. Personnel wishing to convert ratings or qualify for special programs must meet these new ASVAB qualifications.
- Personnel that participated in the Chief Petty Officer exam are required to complete the Navy Leadership Training Course. This requirement must be completed prior to the selection board convening date in order to be eligible for selection.
- Certain critical ratings, classifications, and NEC's are being held beyond their approved Fleet Reserve Date as per CNO Washington DC, DTG 282013Z SEP 2001 message. Personnel who have been held beyond their Fleet Reserve date, are still eligible for advancement. Commanding Officers are to provide a list of these personnel to PERS-81 per NAVADMIN 318/01. Enlisted personnel in a STOP-LOSS category who are advanced to the next higher pay-grade by a FY-03 board can request a Time-in-Rate (TIR) waiver. This request is to reflect the TIR to the prior year when the member would have been eligible. This request is done through the Board for Correction of Naval Records (BCNR).

Separations and Transfer Section:

- The Air Mobility Command (AMC) is now able to transport pets (dogs and cats only) for personnel transferring on Permanent Change of Station Orders (PCS) from CONUS to OCONUS. The total weight of the pet and the pet carrier combined cannot exceed 150 pounds. There is a limit of two pets per family. The following is a cost list for pet transportation:

1-70 Pounds = \$90.00
71-140 Pounds = \$180.00
141-150 Pounds = \$270.00

Pet transportation is not reimbursable. For more information refer to HQ AMC SCOTT AFB IL MSG DTG 022600Z OCT 01.

Identification Cards:

- Common Access Cards (CAC) are being issued to Active Duty personnel and DOD Employees. Unfortunately, PSD cannot mass-produce these new cards because each card requires 15 - 20 minutes to issue. Commands should make their personnel aware that more time will now be needed to produce a new Identification Card. Family member Identification Cards remain unchanged.

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Administrative and Legal:

- When a member is reported as an Unauthorized Absence (UA), a daily muster report must be forwarded to PSD with the following information:

Time and date UA began.

If the UA began over liberty or leave.

Time and date liberty or leave began.

- Once Non-Judicial Punishment (NJP) is administered, forward the Report and Disposition of Offenses (NAVPERS 1626/7) and the member's service record as soon as possible to PSD for proper and timely processing.
- Per NAVADMIN 007/02, Officer Distribution Control Report (ODCRs) will no longer be mailed to commands with Internet access and will only be available via BUPERS Online. Upon request, commands without Internet access can still receive an ODCR via mail, fax, or e-mail from NAVPERSCOM (PERS-312G). ODCRs will be downloaded monthly to each UIC's ITEMPO mailbox. The report will be available for 20 days beginning on the first Friday closest to the 5th of the month.

Claims and Vouchers:

- The Thrift Savings Plan (TSP) is up and running. All personnel who made their elections prior to 31 December 2001 had the first deduction from their pay on 15 January 2002. After the first payment is received, a PIN number is generated and mailed to the address on record. Once the PIN number is received, the member may then access their account online and change the distribution of their money. Members making their elections in January 2002 will see the first deduction from their pay on 15 February 2002. The next open season for elections will commence May 2002.
- Effective 1 January 2002, Basic Allowance for Subsistence (BAS) has only two types; standard BAS and Rations In Kind Not Available (RIKNA) this rate is for members who have no messing facility available. The new rates are as follows:

Standard BAS = \$241.60 a month

Rations In Kind Not Available = \$262.50 a month

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- NAVADMIN 287/01 announces a change to the Enlistment Bonus (EB) payment procedures for member's who have an Enlistment Bonus College Kicker or for Nuclear Selectee's who have an Enlistment Bonus in their contract. With the College Kicker, the member shall receive 20% of their EB upon arrival at "A" school immediately following RTC. The remaining 80% will be paid at their first permanent duty station. Under the Nuclear Field EB, the member will receive 33% of their EB upon completion of Nuclear Power School. The remaining amount will be paid upon completion of nuclear prototype training. Member who are disenrolled or do not successfully complete the eligibility criteria for their EB will have to pay back the advanced amount.

- PAY INCREASE: The new Base Pay and Basic Allowance for Housing (BAH) rates went into effect 1 January 2002 and are available online at www.dfas.navy.mil. Click on money matters, then current rates. A copy may also be obtained from the PSD Customer Service Section.

3. Commands not represented were NTTCD, FNMOC, Branch Dental, MIUW-104, NPS(ACAD), and NRL Det.

4. The next PLR Meeting will be held on Thursday, 28 February 2002 at 0930 in the PSD Conference room.



W. H. PEREZ-SOLERO

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List A, B, C and D